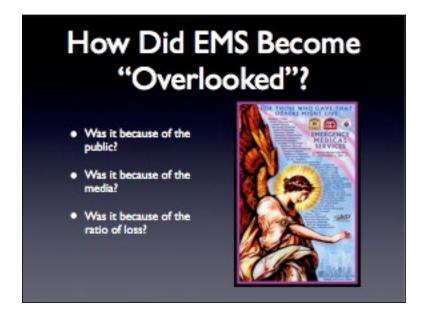


September 11, 2001









No.

We failed to tell our own story:

The story of those who responded for the last time, and the story of those who survived to respond the next day



Never Again

Means We Need To Tell Our Own Story



Why Should Agencies Use Social Media? • Low barrier to entry

- Requires minimum fiscal resources
- Community already looking for agency



Is Social Media A Fad?

How Can Agencies Use Social Media?

- Information
- Education
- Petition
- Recognition
- Recruitment



3 Steps To Success



- Plan
- Create
- Engage



Plan

Just like every great response, every Social Media Presence needs at the very least a solid plan everyone can understand

Assemble The Team



- The Chief Of Content
- The Articians
- The Moderators



Agency Communications Plan Personal Electronics Devices Policy Code of Conduct

Policy needs to be enactable/enforceable Policy should be based upon behavior, not technology Focus on positive guidelines instead of negative prohibitions Policy should be based upon behavior, not technology Focus on positive guidelines instead of negative prohibitions

Draft The Policies



- Define your Agency's mission
- · Define the roles of your Social Media Team in fulfilling the mission
- · Provide your team with a blueprint for the Social Media Presence of the Agency

Social Media

Design The Presence

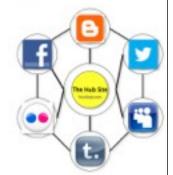




Design The Presence



- Top-level Domain should serve as the hub for your presence
- · Social Networks should be connected like the spokes of a wheel
- · Content needs to be fresh, dynamic, and audience focused



The Hub



- Built on a Content Management System such as WordPress or Blogger
- Connect to Social Networks through hyperlinks
- Syndicate content through RSS Feeds out through the spokes



Facebook



- I,000,000,000 Active Monthly Users
- New content appears in your subscribers News Feed
- Use Facebook Pages for Agencies, NOT Personal Profiles



Twitter



- 140 Million Users generating 340 Million "Tweets" per day
- Highly customizable Profile Pages
- 140 Character messages known as "Tweets" appear in a stream



Flickr



- More than 6,000,000,000 images hosted
- Allows you to create "albums" for events
- · Allows both the downloading and embedding of images



Questions On Planning?





Create

The term "Social Media" has been misappropriated to describe "Social Networks", the true "Social Media" is what you create as text, image, audio, or video that is shared

Forms of Social Media

- Text
- Images
- Audio
- Video



Video

Equipment Needed



- Digital Video Camera
- Video Editing Software
 - iMovie
 - Windows Movie Maker
- Video Hosting Account
 - YouTube
 - Vimeo
- Extra Batteries



Video Tips



- Make sure your subjects are well lit
- Make sure audio is captured clearly
- Keep the video between 30 seconds and 2 minutes long
- Make the video embeddable



Video Ideas



- 30 Second Public Safety/Service Announcements
- 60 Second Event Recaps
- 120 Second Interview
- Make the video embeddable



8 9

Audio

Equipment Needed



- Digital Recording Device
- Handheld microphone
 - Windscreen
- Headset with microphone
- Extra Batteries



Audio Tips



- Create a standard intro no longer than 30 seconds
- Begin all recordings on a script
- Pre-determine the time limit
 - At least 5 minutes
 - No more than 60 minutes



Audio Ideas



- 30 Second Public Service/Safety Messages
- 10 Minute Event Recap
- 30 Minute Interviews
 - Chiefs
 - Board Members
 - Ambulance Crews





Still Images

Equipment Needed



- Digital Camera
 - DSLR
 - Point & Shoot
 - Camera Phone
- Image Editing Software
 - GIMP
 - Photoshop
- Extra Batteries
- Something to photograph!

Image Tips



- · Frame the scene
- Utilize the "Rule of Thirds"
- Focus on easily identifiable personnel
- Plan on taking 10 photos for every 1 you want to use
- Angle to leave the patient out of the shot



Image Ideas



- Create a "Stock Folder"
 - Images of station apparatus
 - Personnel portraits
 - Personnel performing tasks during training
- Event and scene photos should focus on personnel





The Written Word

Equipment Needed 👼



- Computer
 - Internet Connection
 - Word Processing
- Reference Materials
 - Dictionary
 - Thesaurus
 - Style Guide
- Idea "Sparkers"



Writing Tips



- Avoid Technical Lingo
- Don't exceed 500 words
- · Pair a relevant image
- Proofread before hitting the Publish button
 - Use the dictionary and thesaurus
 - Either follow a style guide or create your own



Writing Ideas



- Agency Information
- Public Education
- Event Announcements
- Event After Action Reports
- Recognition Articles
- Statistics Reporting





140 Characters
Or Less





- Mobile Device
- Social Network Accounts
 - Twitter
 - Facebook
- Content to share
 - Information
 - Images
 - Links



Micro Message Tips



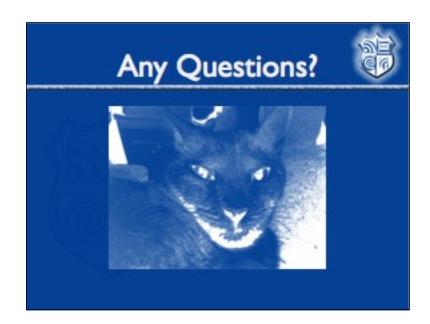
- Use a simple vocabulary
- Keep messages to 70 characters or less
- Include links at the end of the message
- Be sure your Hub Domain is in your profile



Micro Messaging Ideas

- · "A Typical Tour"
- Share PSA Messages
- Share PSA Links
- Ask A Question
 - Follow up with a more in depth answer on your Hub
 - Link to resources that provide the solution
- Engage your audience







Engage

Just like every great response, every Social Media Presence needs at the very least a solid plan everyone can understand

Find Your Community Online



- Local blogs
- Local businesses
- Local online news sources



Engage Them



- Leave comments
- Share their content/news
- Discover commonalities and develop deeper connections



Frequency



- Hub Site Content -Once A Week
- Image Content Once A Week
- Crisis Content Before, During, and After
- Promo Content Timed With Event



What About HIPAA?



- Anonymize the content from the 18 Patient Identifiers
- Do not use photos of patients (or their cars)
- Ensure your providers are providing care, not generating media
- · Focus on the Agency's personnel, not the Agency's patients

Protect Patient Information

"HIPAA Safe" Content

- Statistics (weekly/monthly)
- Images during drills/training and public events
- Accounts focused on the provider perspective excluding patient information



Negative Media



- Assess the Complaint
- · Solve the Problem
- Respond Appropriately
- · Evaluate the Response



Erroneous Media



- Identify and remove the error
- Quickly admit to the error and apologize for it
- Respond appropriately to communications from your network
- · Learn from the mistake



Hyan found two more 4 bottle packs of Dogfish Head's Midas Touch beer.... when we drink we do it right #gettingslizzerd

HootSuite : 2/15/11 11:24 PM.



EMS Is The Hardest Job You Will Ever Love

EMS Is The Hardest Job You Will Ever Love

So Tell Someone About It

Tell Everyone





