



# 54 YEARS OF PULSE CHECK

## PULSE CHECK 2009

### EXHIBITOR CONTRACT

Holiday Inn On Wolf Road  
Albany, NY  
**October 1 – October 4, 2009**

**CONTRACT DEADLINE – July 15TH, 2009**

The committee will do its best to assign spaces to all conference exhibitors. A non-refundable deposit of 25% of the total exhibit fee will be expected with this contract. Availability of exhibit space after the **July 15TH** deadline will be space permitting and require full payment of the exhibit fee with contract.

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**PLEASE PRINT CLEARLY**

COMPANY NAME \_\_\_\_\_

COMPANY ADDRESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

COMPANY PHONE NUMBER \_\_\_\_\_ EXTENSION \_\_\_\_\_

E-MAIL \_\_\_\_\_ FAX\_NO. \_\_\_\_\_

PRODUCT DESCRIPTION (required) \_\_\_\_\_

PLEASE MARK NUMBER OF SPACES REQUIRED AND TOTAL COST

\_\_\_\_\_ ELECTRICAL OUTLET(S) at \$35.00 each \$ \_\_\_\_\_

\_\_\_\_\_ 10' X 10' BOOTH includes one 6' table, covered, 2 chairs \$300.00 each \$ \_\_\_\_\_

\_\_\_\_\_ Included is a full page ad camera ready suitable for printing in the Conference Book(no charge)

TOTAL AMOUNT CONTRACTED \$ \_\_\_\_\_ AMOUNT ENCLOSED (25% min.) \$ \_\_\_\_\_

**MAKE CHECKS PAYABLE TO: NYSVARA PULSE CHECK 2009**

**PLEASE NOTE:** Space is limited. No more than 2 booths will be allowed per exhibitor. After June 15th, any exhibitor wishing additional space will be offered any spaces still available.

EXHIBITOR AUTHORIZED SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**MAIL CHECKS TO: JOSEPH DiBENEDETTO, Vendor Chairman, PO Box 254, East Schodack, NY 12063**

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NYSVARA USE ONLY:

DATE APPLICATION RECEIVED \_\_\_\_\_ AMOUNT RECEIVED \$ \_\_\_\_\_



## PULSE CHECK 2009 – VENDOR

### INFORMATION

**\*CONTRACT DEADLINE** – All contracts must be in by **JULY 15TH, 2009**. Full payment due on **AUGUST 15TH, 2009**. Any exhibit spaces available and not contracted for by July 15 will be offered to exhibitors wishing additional spaces on a first come, first-served basis.

**\*SPACE ASSIGNMENT**- Booth spaces will be assigned by the Exhibitor Coordinator as contracts are received. Ambulance exhibitors will be allowed a maximum of TWO outside spaces in front of the hotel with full payment of a booth registration. Any additional ambulance spaces will be placed at our designated alternate parking areas. There will be no security guarantee in this area during the time the building is being used by the New York State Volunteer Ambulance and Rescue Association, Inc.

**\*SET UP** – All exhibitors can set up on Thursday, October 1, 2009 after 1 PM. All Exhibitors must be set up and ready to open by 9:00AM Friday, October 2, 2009.

**\*EXHIBITOR HOURS** – The exhibit hall will open Friday, October 2, at 9:00 AM. It will close on Friday at 5 PM. (Any exhibitor wishing to remain open after 5 PM on Friday is at their own discretion). Saturday, October 3, 2009 the hours are from 8 AM to NOON. No exhibitor will be permitted to dismantle exhibits prior to NOON on Saturday.

**\*TAXES** – New York State sales taxes are required to be collected by all exhibitors on all sales of products or services to individuals, even volunteers excluding tax exempt documented organizations.

**\*ACCOMMODATIONS**- Reservations are to be made directly with the hotel (see Holiday Inn Room Registration form). Room rates are extended to vendors at the Conference rate.

**\*Meals**- Vendors may purchase meals through the hotel Conference meal plans if you wish.

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\*Any questions about this information or any other may be directed to: Joe DiBenedetto  
At (718) 539-4842 e-mail [JoePulse@aol.com](mailto:JoePulse@aol.com) or by going to [NYSVARA.org](http://NYSVARA.org)

