**TRAINING ANNOUNCEMENT**

5 November 2015  
Announcement#: 15-168

**Handling Elevator Emergencies - DAYTIME**

December 28 and 29 from 08:00 to 17:00 hours

**Description:** Designed for personnel that respond to emergencies involving stalled elevators and/or escalator entrapments, this course provides classroom and practical training on how to safely and efficiently remove passengers from stalled elevators and/or escalator entrapment. Topics include safety, operating principles, elevator construction, elevator safety devices, initial response steps, lock/out – tag/out procedures, elevator doors, use of hoistway door keys/pick tools, poling, removal of passenger from stalled elevators, fireman service (phase 1/ phase 2), use of elevators during high-rise fire operations, fire suppression involving elevators and escalator emergencies.

**Target audience:** All emergency personnel

**Prerequisites:** None

**Registration:** Pre-registration is mandatory. **WALK-INS ARE NOT PERMITTED.** To register go to [http://training.westchestergov.com](http://training.westchestergov.com). Each student must present a NYS Training Authorization Letter on the first day of class. Class size is limited to twelve (12) students.

**Venue:** Westchester County DES Training Center, 4 Dana Rd. – Grasslands Campus, Valhalla, New York. All students are to park in the lot adjacent to the Support Services Building located at 35 Walker Road. (There is a stairway linking the parking lot directly to the training campus.) For questions or concerns regarding weather or course cancellation call (914) 231 – 1615.

Check out our Website at [http://emergencyservices.westchestergov.com/](http://emergencyservices.westchestergov.com/) for the most current information on training.